



Application for New Zealand Citizenship by Descent & Passport

Child

(under 16 years of age)

Who can apply?

Any person born outside New Zealand on or after 1 January 1978, and whose mother or father was a New Zealand citizen (otherwise than by descent) at the time of their birth or adoption can apply for registration of New Zealand citizenship by descent. Your child's mother or father will have either been born in New Zealand or will have received a grant of New Zealand citizenship before they were born.

If you are aged 16 years or older, and want to apply for citizenship, please use the Adult form. To find out more please contact the Citizenship Office. Our contact details are at the bottom of this page.

Need a passport too?

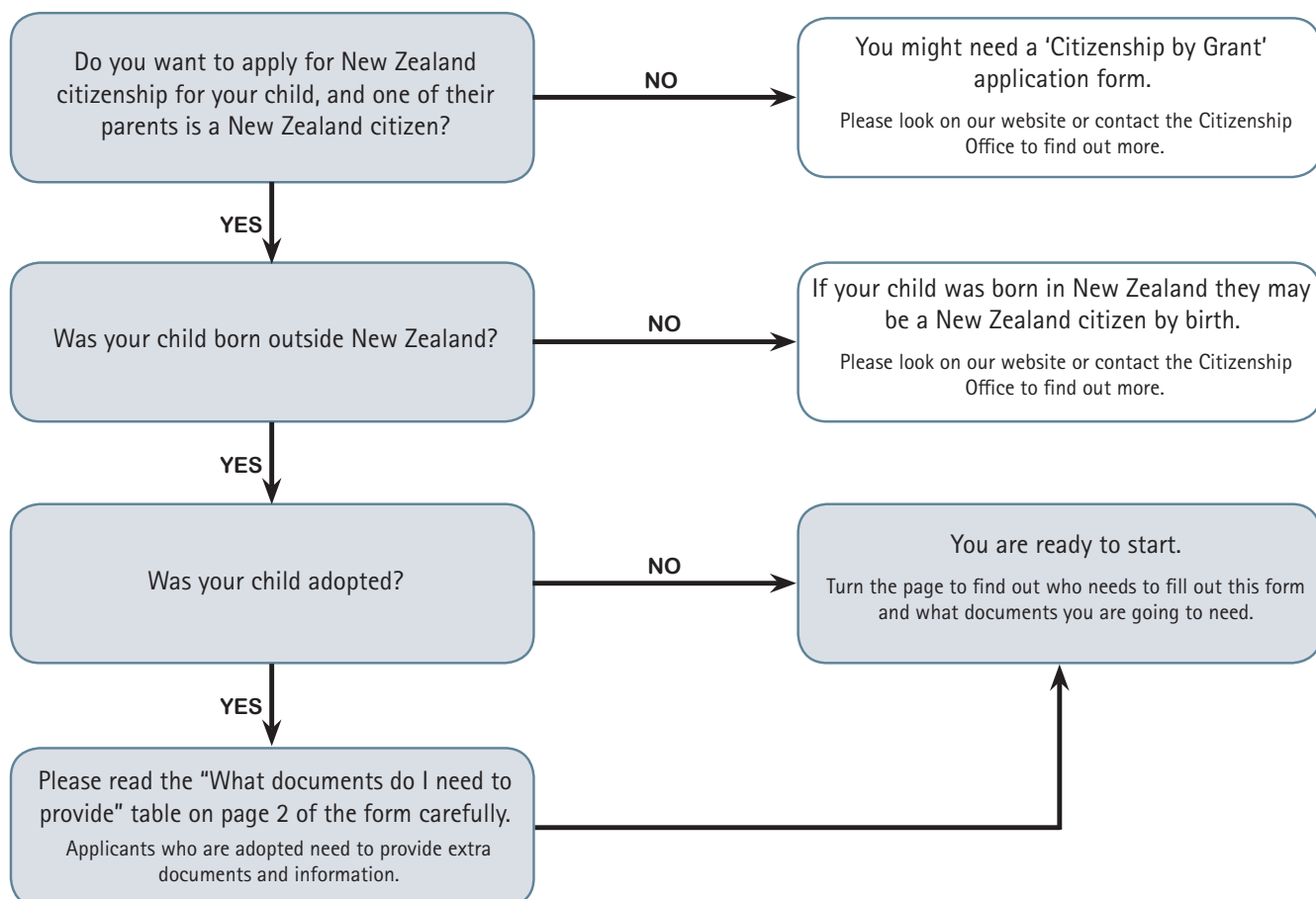
You can use this form just to register your child's citizenship by descent, or to register your child's citizenship by descent and apply for a New Zealand passport for them. There's no need to complete a separate passport form.

How long will it take?

It takes up to 20 working days to process a correct and complete application for citizenship. If you are applying for both citizenship and passport, it will take up to 30 working days or 10 working days for an urgent application. Applications can involve external agencies and in most cases will take months to complete.

Where should I start?

Answer the questions in the boxes below to see what you should do.



The questions in the boxes above are based on the legal requirements for a citizenship by descent application. The results from the questions are only a general indicator to give you some idea of your child's eligibility for citizenship by descent. These questions do not form part of the formal assessment process. A formal assessment will be carried out by the Department of Internal Affairs, should you choose to apply for citizenship for your child. For more detailed information, please read the rest of the application form or see our website www.citizenship.govt.nz

Need help? 1300 559 535 (AUS) 0800 22 51 51 (NZ) +64 (4) 462 0651 citizenship.govt.nz passports.govt.nz



Te Tari Taiwhenua
Internal Affairs

Office use only

NOTES 12/19

Date Received Name

1 Who fills in this form?

You will need a 'New Zealand Parent', and a witness to help you complete this application form.

If your child has two parents who are both New Zealand citizens (other than by descent), you can choose either parent to be the 'New Zealand Parent', when completing this form.

2 What documents do I need to provide?

Check the tables below to see which documents the Child and the New Zealand Parent need to provide. Remember, we need **original documents. No photocopies.** We will return all your original documents to you. Any documents not in English will be translated as part of your application. If you would like a copy of the translation, download a 'Request for Translation' from our website (www.govt.nz) and include this with your application.

Child	
Birth certificate (Full official state-issued)	This document needs to be the original birth certificate, hospital certificates are not accepted. It must have the child's full name, place and date of birth, gender and both parents' names. If your country's birth certificate does not have all this information on it, please contact the Citizenship Office.
Two photos	You must provide two identical, passport size photos of the child. These photos must meet certain requirements. Please see the photo section below for more information.
Change of name documents (if your child has changed their name)	If your child's name has changed for any reason (for example: adoption, statutory declaration) you need to provide an official state-issued change of name document (for example: the adoption order or statutory declaration). Note: If this name change happened in New Zealand, you don't need to send the documents. The Citizenship Office can access them electronically.
Adoption documents (if your child has been adopted)	You must provide all original adoption documents if your child has been adopted outside New Zealand. Adoptions from other countries have different requirements. For more information, please see our website or phone the Citizenship Office.

New Zealand Parent

Your most recent New Zealand passport number	Please enter your most recent New Zealand passport number in question 22 of this form. If you do not have a New Zealand passport, you need to provide a current photo identification document (for example a driver licence).
Change of name documents (if you have changed your name)	If your name has changed for any reason (for example: marriage, adoption, statutory declaration) you need to provide an official state-issued change of name document (for example: your marriage certificate or adoption order). Note: If this name change happened in New Zealand, you don't need to send the documents. The Citizenship Office can access them electronically.

Application for Child Passport

No other documents required	If you also want to apply for a New Zealand passport for your child, you just need to complete question 41 of this form and add the additional passport fee.
------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------

3 Everyone who is applying for citizenship by descent must supply two identical colour photos.

The child's witness will need to write the child's full name on the back of one of the photos and sign and date it. Don't attach your photos to the application form. We can only accept undamaged photos.



Your child's passport-size photos need to be:

- Recent colour photos, less than 6 months old.
- Be a full front, close up view of the head and shoulders with the head covering 70% to 80% of the photograph.
- Be taken with a neutral expression (not smiling or frowning) with their mouth closed.
- Show the child looking straight at the camera, and their head not tilted.
- Show child's eyes open and clearly visible, and no hair in their eyes.
- Without sunglasses. Tinted prescription glasses may be worn as long as eyes are still visible.
- A true image and not altered in any way.
- Clear, sharp and in focus with minimum reflective light on face. No redeye.
- With a plain light coloured background (not white).
- Be of good quality colour and on high quality photographic paper, with no ink marks on the image (no inkjet printers).
- Passport-sized (45mm x 35mm).
- Glasses frames must not obscure the eyes.
- Do not trim the photos

12 What is your Child's home address and your contact details?

This address information must be for the Child. It must be where they usually live.
If they live in more than one place, please put the details of the place they spend the most time.

Unit and/or house number

Street name

Suburb

Place name (city, town, village)

State or territory

Postcode

Country

Your contact number

Country code

Area code

Phone number

Your email address

13 What is your postal address?

This is where we will send documents and certificate.
Please note that in most cases courier services cannot deliver to Post Office boxes.

Same as the child's residential address → go to **14**

I want the documents sent to this address ↓

Your name

Unit and/or house number

Street name

Suburb

Place name (city, town, village)

State or territory

Postcode

Country

28 Privacy Act information - who should read this?

The 'New Zealand Parent' and 'other parent' need to read the information in this section. Each parent then needs to write their name, date and sign at the bottom of the page to say that they have read and understood the information.

Collection, authorisation and use of information in support of this application

This application form requires you to produce certain information in support of your application. The decision to supply the information is voluntary. If you do not produce sufficient information to enable a claim to New Zealand citizenship by descent to be determined, the application will be declined. We need to collect this information to see if the requirements of the Citizenship Act 1977 are met, to process the application and for other lawful purposes. The information you provide in this form is collected and held by: Department of Internal Affairs, PO Box 10-680, Wellington, New Zealand.

Information held by the Citizenship Office and Passport Office can be used in authorised information matching programmes by the Electoral Enrolment Centre, the Department of Internal Affairs, the Inland Revenue Department, the New Zealand Transport Agency, the Ministry of Education, the Ministry of Social Development, and the Ministry of Business Innovation, and Employment as authorised by statute. Details are available on the Department of Internal Affairs website – www.dia.govt.nz or call +64 (4) 462 0651.

You have a right of access to and correction of personal information you have provided under the Information Privacy Principles of the Privacy Act 1993. Please contact the Citizenship Office for more details.

WARNING: It is an offence against the Passports Act 1992 to knowingly or recklessly make a statement that is false or misleading in a material particular for the purposes of gaining a New Zealand Passport. It is also an offence to knowingly or recklessly give false information or conceal any facts for the purpose of gaining New Zealand citizenship for oneself or on behalf of someone. If you do so, you may be denied/lose New Zealand citizenship, face criminal charges, or both.

Who needs to sign

Under the New Zealand Citizenship Act 1977, a citizen by descent holds that status from their date of birth or adoption. There is no legal requirement to register that status, but if the person chooses to do so parental consent to register is not required, as citizenship by descent is considered a birthright.

By signing the application form, you are not consenting to the registration of citizenship but are consenting to the collection and use of information about yourself to determine the claim to citizenship.

If the claim to citizenship is through the mother, the father is not required to sign the form as we do not need to collect any information about him to verify maternity.

If the claim is through the father, we need acceptable evidence of paternity and consent from both parents to collect and use information about them to verify the claim.

The Department retains the right to request further documents should they be required.

By signing below you declare the following:

- The statements made in this application are to the best of my knowledge true, complete and correct.
- If false information has been provided I understand that any citizenship certificate/passport issued on the basis of that information may be cancelled and the matter referred to the New Zealand Police.
- I understand that information may be obtained about me to determine my child's eligibility for this citizenship application by way of an authorised information matching programme in accordance with section 78A of the Births, Deaths, Marriages and Relationships Registration Act 1995.
- I authorise any necessary additional enquiries including the disclosure of personal information about myself or the child for the purpose of determining eligibility for this application. My authorisation includes, but is not limited to, any information held by the Department of Internal Affairs.
- If I have also applied for a New Zealand passport for my child at the same time, I authorise my/the child's information to be taken from or shared with the New Zealand Passport Office for the efficient processing of both applications.
- I understand that if I have possession of a forged or false New Zealand travel document, I may be liable on conviction to imprisonment for a term not exceeding 10 years, a fine not exceeding NZ\$250,000 or both.

29 New Zealand Parent

I have read and understood the information above relating to the collection and use of information for this application, and I authorise the use and disclosure of my information as outlined above.

Full name

Signature

 SIGN HERE

Date

/ /

30 Other Parent

I have read and understood the information above relating to the collection and use of information for this application, and I authorise the use and disclosure of my information as outlined above.

Full name

Signature

 SIGN HERE

Date

/ /

41 Citizenship and passport application fees

What do you need to pay?

Fees vary depending on which country you are sending your application to.

Choose the country you are sending to and tick which service(s) you need in the boxes below.

If you reside outside of New Zealand, and are sending your application to New Zealand for processing, we will exclude the GST amount from the above New Zealand application fees.

Please tick the International Courier Fees box if you are lodging your application outside of NZ, Australia or the United Kingdom.

Fees if lodged in New Zealand	
<input type="checkbox"/> Citizenship	NZD\$ 204.40
<input type="checkbox"/> Citizenship & Passport	NZD\$ 315.40
<input type="checkbox"/> Urgent Citizenship & Passport	NZD\$ 506.40
<input type="checkbox"/> International courier	An international courier fee will be charged, see below for fees.

Fees if lodged in Australia	
<input type="checkbox"/> Citizenship	AUD\$ 165.00
<input type="checkbox"/> Citizenship & Passport	AUD\$ 297.00
<input type="checkbox"/> Urgent Citizenship & Passport	AUD\$ 523.00
<input type="checkbox"/> International courier	An international courier fee will be charged, see below for fees.

Fees if lodged in the UK	
<input type="checkbox"/> Citizenship	GBP£ 92.00
<input type="checkbox"/> Citizenship & Passport	GBP£ 166.00
<input type="checkbox"/> Urgent Citizenship & Passport	GBP£ 292.00
<input type="checkbox"/> International courier	An international courier fee will be charged, see below for fees.

International courier fees

DELIVERY ZONE	Lodged in New Zealand	Lodged in Australia	Lodged in the United Kingdom
New Zealand	Included in application fee	Lodge your application in New Zealand	Lodge your application in New Zealand
Australia	NZD \$15.00	Included in application fee	Lodge your application in Australia
United Kingdom	NZD \$25.00	Lodge your application in the United Kingdom	UK First Class Mail – included in application fee Courier – GBP £9.00
Asia Pacific countries	NZD \$15.00	AUD \$24.00	Lodge your application in New Zealand or Australia
United States	NZD \$20.00	AUD \$28.00	GBP £27.50
European countries (excluding the UK)	NZD \$25.00	Lodge your application in the United Kingdom	GBP £18.50
'Rest of World'	NZD \$30.00	Lodge your application in New Zealand or the United Kingdom.	GBP £34.50

Now please turn to the next page to fill out your payment details.

