



## He tono mō tētahi Tiwhikete Whānautanga o Aotearoa, Tānga rānei Request for New Zealand Birth Certificate or Copy of Record

To order certificates online  
visit [www.govt.nz/bdm](http://www.govt.nz/bdm)

If you are ordering a certificate for your new baby you must register their birth first. Register  
your child and order a certificate at the same time at <https://smartstart.services.govt.nz>

If you intend to use the certificate overseas refer to [www.govt.nz/authentications](http://www.govt.nz/authentications)

### SECTION 1: Certificate details

First and middle names (required)

Surname or family names (required)

Date of birth (required)

Town or city of birth

Parent 1 full names

Parent 2 full names

Other information (e.g. folio number)

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### SECTION 2: Delivery address and contact details

Delivery name

Flat no

Street no

Street name

Suburb or rural locality

City, town or district

Postcode

Country (if not New Zealand)

Applicant's contact phone number

Applicant's email address

### SECTION 3: Certificate style and quantity



Enter quantity		Price
<input type="text"/>	Standard birth certificate The certificate will be sent folded with the delivery address printed on the back.	\$33
<input type="text"/>	Forest style decorative certificate	\$35
<input type="text"/>	Beach style decorative certificate	\$35
<input type="text"/>	All Blacks style decorative certificate	\$35
<input type="text"/>	Value pack: Forest style decorative + standard certificate	\$55
<input type="text"/>	Value pack: Beach style decorative + standard certificate	\$55
<input type="text"/>	Value pack: All Blacks style decorative + standard certificate	\$55
<input type="text"/>	Copy of the Record This is a copy of the birth record usually used for genealogical research and is not a legal document. It may be typed or handwritten.	\$25

If the record cannot be found we will contact you and search fees will apply

### SECTION 4: Delivery method and payment

<input type="radio"/>	I want the certificate(s) sent by standard post	\$0
<input type="radio"/>	I want the certificate(s) or copy of the record couriered to a New Zealand address	\$5
<input type="radio"/>	I want the certificate(s) or copy of the record couriered to an overseas address	Australia, Asia, Pacific \$15 USA \$20 Europe \$25 Rest of the world \$30
<input type="radio"/>	I am ordering a copy of the record and want it emailed	\$0
<input type="radio"/>	I am ordering a copy of the record and want it sent by standard post	\$0

Select how you will pay

**Do not post cash**

Visa  Mastercard  American Express  Prezy card Do not post us your prezy card

Card number

Expiry date

Name on card

Cardholder signature

Sections 5 and 6 on the next page **are not required** if the birth certificate you are ordering is more than 100 years old, or was a still-birth more than 50 years ago.

## SECTION 5: Proof of identity

We check your details in this form against another identity record

Choose one of the following to confirm your identity

- I was born in New Zealand
- I am ordering my child's birth certificate
- I am ordering my own birth certificate
- I was married or entered into a civil union in New Zealand

Date of marriage or civil union

Town or city of marriage or civil union

- My child was born in New Zealand

Child's date of birth

Child's full name

- OR include a photocopy of one of the following identity documents:

- Passport (NZ or overseas)
- Driver Licence (NZ or overseas)
- Kiwi Access Card (issued by Hospitality NZ)
- 18+ Card (issued by Hospitality NZ)
- NZ Firearms or Dealer's Licence
- Salvation Army identity certification
- NZ Refugee Travel Document
- NZ Emergency Travel Document
- NZ Certificate of Identity (Issued by Immigration NZ)
- NZ Certificate of Identity (Issued under the Passport Act 1992)
- Steps to Freedom document (issued by Department of Corrections)

**Do not send the original**

## SECTION 6: Declaration Copy from Section 1

My first and middle names

My surname

My first and middle names at birth (if different)

My surname at birth (if different)

My date of birth

My town or city of birth, and country if not NZ

- I am ordering on behalf of a company, and have included a signed request on company letterhead

I declare that the information above is true and correct. I understand that any person who makes a false statement will be liable on conviction to a fine or imprisonment, or both. I understand the information on this form is collected under the Births, Deaths, Marriages, and Relationships Registration Act 1995. As part of processing my request, I understand that my identification details will be checked against other records held by the Department of Internal Affairs or other government agencies, as authorised by law. I understand that my name will be recorded on the access register for any non-historical certificates that I order.

My signature

Date signed

### Submit your form and payment

#### By mail

Certificate Team  
 Births, Deaths and Marriages  
 PO Box 10526  
 Wellington 6143  
 New Zealand

#### In person

Visit [www.govt.nz/bdmoffices](http://www.govt.nz/bdmoffices) for the location of offices in Auckland, Manukau, Wellington, Christchurch, Sydney and London