

# Notification of birth for registration of child born in New Zealand

## He whakaaturanga o te rēhita whānautanga o te tamaiti i whānau i Aotearoa



Internal Affairs  
Te Tari Taiwhenua

BDM27

Use [smartstart.services.govt.nz](https://smartstart.services.govt.nz) to register the birth online.

Use this form if you are unable to register online.

You will need to use this paper form if only one parent is able to sign.

### Before you apply

#### Why register?

Every birth in New Zealand must be registered by law. You should register the birth of your child within 2 months. With some exceptions, both parents must jointly register the birth. Birth registration is the first official step that confirms your child is a New Zealand citizen.

It's free to register your baby, but there's a charge if you want to order a birth certificate.

You will not be sent any confirmation that the birth has been registered unless you purchase a birth certificate (see the order form on page 23).

#### How to register a birth

You may register the birth online at [smartstart.services.govt.nz](https://smartstart.services.govt.nz) or use this form.

Take care filling out this form. If you make a mistake you may need to pay for a new birth certificate to be issued, if you order one. Name change fees will also apply.

Answer all questions in the form truthfully. It is against the law to give false information.

#### Postage instructions

Once you have printed and signed the form, post it to us with the appropriate fee(s), and documents.

#### Postal address

Birth Registrations  
Births, Deaths and Marriages  
PO Box 10-526  
Wellington 6140

### Timeframe

To view our current timeframes, go to [govt.nz/bdmtimeframes](https://govt.nz/bdmtimeframes).

If you have ordered a certificate, it will be sent by post or courier. Allow extra time for postage.

### Contact details

**Website:** [govt.nz/bdm/contactus](https://govt.nz/bdm/contactus)

**Email:** [bdm.nz@dia.govt.nz](mailto:bdm.nz@dia.govt.nz)

Only use email for queries about the form. Do not email the completed form to us.

### What you can name your child

Your child must be registered with a surname or last name, and 1 or more given names – unless you have religious or cultural reasons to give your child only 1 name. In this case, please use the '-' symbol to replace the name that you will not use (i.e. first name or surname), and explain why in section 57 on page 22.

The name will not be accepted if it's spelled with numbers or symbols (for example, V8).

The name may not be accepted if it's:

- offensive
- longer than 70 characters
- an official title or rank (for example, Justice).

You can still submit a name that falls into 1 of these categories. We assess all names on a case-by-case basis and take your reasoning into account.

If your child's name is acceptable for registration, it will be registered exactly as entered in this form. Fees will apply if you decide to change your child's name. Their previous name will appear on their birth certificate.

### **Citizenship or residency of parents**

From 2006, a child born in New Zealand is a New Zealand citizen at birth only if at least one parent is:

- a New Zealand citizen
- entitled under the Immigration Act 2009 to be in New Zealand indefinitely (i.e. you have a residency visa, residency permit or permanent residency), or
- entitled to reside indefinitely in the Cook Islands, Niue or Tokelau.

Sections 21 and 36 will ask you if you were a New Zealand citizen, New Zealand permanent resident or Australian citizen or permanent resident, when your child was born. Your details will be checked against databases held by the Citizenship Office, the Ministry of Business, Innovation and Employment (Immigration), and/or with registration authorities in the Cook Islands, Niue or Tokelau (where relevant).

Please tick the relevant boxes and provide the necessary information about each parent's citizenship or immigration status.

### **If you are a New Zealand citizen by descent**

We will need to confirm whether you are a New Zealand citizen by descent if you:

- were born overseas to New Zealand citizen parent(s), or
- you were born overseas and adopted by New Zealand citizen parent(s).

If your citizenship by descent has been recorded with the Citizenship Office, state the date of your registration/confirmation and citizenship certificate number. If you have not applied for registration or confirmation, contact us using the details below for further information.

### **Further information**

If you are unsure about your citizenship status:

- try our citizenship tool: [govt.nz/check-if-you-are-a-citizen](https://govt.nz/check-if-you-are-a-citizen)
- or contact the Citizenship Office: Freephone 0800 22 51 51.

If you are unsure about your immigration status, contact the Ministry of Business, Innovation and Employment (Immigration):

- within New Zealand but outside of Auckland: Freephone 0508 558 855
- from Auckland: 09 914 4100
- outside of New Zealand: +64 9 914 4100.

## **Privacy statement**

Information regarding the registration of your child's birth is collected under the Births, Deaths, Marriages, and Relationships Registration Act 2021 ('the Act'). Both parents are primarily responsible for notifying the birth as soon as practicable. It is an offence, punishable by a fine, to fail or refuse to provide information for the registration of a birth.

The citizenship or immigration details of the parent(s) of a child born on or after 1 January 2006 will be checked against databases held by the Department of Internal Affairs (DIA) (Citizenship Office, Passports Office or Births, Deaths and Marriages), the Ministry of Business, Innovation and Employment (Immigration) and / or with registration authorities in the Cook Islands, Niue or Tokelau (where relevant). The information will be used to confirm whether your child is a New Zealand citizen by birth.

If you decide to use this form to notify Inland Revenue (IR) of your child's birth and also apply for an IRD number and/or Working for Families payments for your child, Births, Deaths, and Marriages will give the information you have provided on this form to Inland Revenue for this purpose. After giving the information to Inland Revenue, Births, Deaths and Marriages will not retain details of your IRD number if you have provided it on this form.

If you have decided to notify the Ministry of Social Development (MSD) of your child's birth, Births, Deaths and Marriages will provide MSD with information about the birth when the registration is complete. MSD will use this information to determine how your new baby changes the benefits and services you are entitled to. After giving the information to MSD, Births Deaths and Marriages will not retain details of your MSD client number if you provided it on this form.

The birth information collected on this form will be held on a public register. The Act governs access to registered birth information.

Information about a named individual may generally be accessed by any person upon application (e.g. as a certificate or printout). Information may be released for statistical, or genuine health or demographic research in the public interest, or to certain government agencies, as authorised by law. Information about why the information is collected, the government agencies that are authorised to receive the information, and about a person's right to access and, where appropriate, correct the information, is available on our website [govt.nz/bdm](http://govt.nz/bdm), or freephone 0800 22 52 52.

The information collected in your application may be used in statistical analysis and reporting for service improvement and business management purposes. Personal information will only be used where necessary for those purposes.

Data is stored, accessed and retained in accordance with our Privacy Policy, Information Management Policy, and the Department of Internal Affairs (DIA) Code of Conduct which incorporates our ICT and security policies, and in compliance with the Privacy Act 2020 and the Public Records Act 2005.

## **Fees and entitlements statement:**

All fees and entitlements are correct as at the form version date. All fees are in New Zealand dollars.

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# Notification of birth for registration of child born in New Zealand




Internal Affairs  
Te Tari Taiwhenua

## He whakaaturanga o te rēhita whānautanga o te tamaiti i whānau i Aotearoa

BDM27

### Instructions:

- You can complete this form by hand or on-screen using Adobe Reader.
- You can use the Tab key to move to the next fillable form field in Adobe Reader.
- You must still print off the application and sign where applicable by hand.
- The first character of each word must be a capital letter, except where the first letter is lower case. The remainder of each word must be in lower case. e.g. John Wellington, or Te Marama o te Po.
- Leave a space between names or words.
- When you see this icon  it means you need to take extra care with your answers.
- You must fill in all the questions in this form unless the question says it's optional.

Please read the 'Before you apply' section (pages 1–2) of this application form carefully before you start. If your application is not correct and complete, your application may be delayed.

## Tamaiti Child



### 1. All first or given name(s) of child

Enter the child's first name(s) and any middle names. The child's names will appear on the birth certificate in the order that you enter them here. Refer to the "What you can name your child" on page 1 of the form guide notes.

Given names



### 2. Surname or family name of child

Surname or family name

If your child's name is acceptable for registration, it will be registered exactly as entered in this form. Fees will apply if you decide to change or alter your child's name.

### Office use only:

Batch

Registration number

### 3. Child's sex

- Female  
 Male  
 Indeterminate

Indeterminate means your doctor or midwife could not determine the sex of your baby. This will be matched against the information that is provided by the doctor or midwife.

### 4. Was the child alive at birth?

- Yes  
 No, the child was stillborn

#### What is a stillbirth?

A baby is stillborn if the baby was not alive when born, and:

- weighed 400g or more at birth, or
- was born after the 20th complete week of pregnancy.

You still need to register the birth. If you don't want to give the baby a first name, you can choose to leave that field blank by adding a dash (-) into the field.

#### What about a miscarriage?

A pregnancy is termed a miscarriage if the baby is not born alive, is born before the 21st week of the pregnancy, and weighed less than 400 grams. You cannot complete a birth registration for a miscarriage.

### 5. Is this child one of multiple births of twins, triplets, etc? (tick one)

- Yes ► Fill out this section  
 No ► Go to section 6

#### What was the birth order for this child?

Enter the birth order number of the child, followed by the number of children in the multiple birth. For example if the child was the second twin born write '2 of 2'.

You need to fill out a separate form for each child.

Birth order

### 6. Child's date of birth

Date (dd/mm/yyyy)

**7. Where was the child born? (tick one)**

- Hospital   ▶ Fill out section 7a  
 Home birth   ▶ Fill out section 7b  
 Other   ▶ Fill out section 7c

**7a. Child born at hospital**

Hospital name and town

**7b. Child born at home**

Street number and name

Suburb

Town or city

Postcode

**7c. Child born at other location**

Describe where the child was born.

For example, 'In Transit Corner 338 High Street And Raroa Road Lower Hutt'.

Place where the child was born

**8. Is this child the descendant of a New Zealand Māori? (tick one)**

This information is for statistical purposes and will not be printed on the birth certificate.

- Yes  
 No  
 Not sure

**9. What ethnic group or groups does this child belong to?**

Describe the child's ethnicity. This information helps other government agencies to get a clearer picture of our society so that health, education and other needs in your area can be planned for.

Select as many boxes as you'd like to describe your child's ethnicity.

- |                                             |                                 |                                                 |
|---------------------------------------------|---------------------------------|-------------------------------------------------|
| <input type="checkbox"/> NZ European        | <input type="checkbox"/> Māori  | <input type="checkbox"/> Samoan                 |
| <input type="checkbox"/> Cook Islands Māori | <input type="checkbox"/> Tongan | <input type="checkbox"/> Niuean                 |
| <input type="checkbox"/> Chinese            | <input type="checkbox"/> Indian | <input type="checkbox"/> Other (please specify) |

Specify 'Other'

## Matua

### Parent 1

Complete this section with the details of the person that gave birth to the child.

#### 10. Select parent title

Mother

Father

Parent

#### 11. All first name(s) parent 1 is currently known by

Enter their current first and middle names. If the names were different at birth, you can enter them at section 13.

Current first name(s)

#### 12. Surname parent 1 is currently known by

Enter all current surnames or family names. If the names were different at birth, you can enter them at section 14.

Current surname or family name



#### 13. All first name(s) of parent 1 at birth

You only need to complete this section if the parent's first names at birth are different from their current names (as above). If they were adopted, enter the names given after adoption.

First names(s) at birth



#### 14. Surname of parent 1 at birth

You only need to complete this section if the parent's surname at birth is different to their current name. If they are using a married name, enter their birth surname here. If they were adopted, enter the surname given after adoption.

Surname or family name at birth

#### 15. Occupation

Usual occupation, profession or job of parent 1.

Enter the occupation or job title for example 'engineer'. You don't need to include the name of the employer. If they aren't currently employed, you can enter something like 'mother' or 'unemployed'.

Occupation

**16. Date of birth of parent 1**

Date (dd/mm/yyyy)

**17. Place of birth of parent 1**

Town or city

Country (if not New Zealand)

**18. Home address of parent 1**

Street number and name

Suburb

Town or city

Postcode

Country (if not New Zealand)

**19. Is parent 1 the descendant of a New Zealand Māori? (tick one)**

This information will not be printed on the birth certificate.

- Yes
- No
- Not sure

**20. What ethnic group or groups does parent 1 belong to?**

Tick as many boxes as you wish to describe the ethnic group(s) you belong to.

- |                                             |                                 |                                                       |
|---------------------------------------------|---------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> NZ European        | <input type="checkbox"/> Māori  | <input type="checkbox"/> Samoan                       |
| <input type="checkbox"/> Cook Islands Māori | <input type="checkbox"/> Tongan | <input type="checkbox"/> Niuean                       |
| <input type="checkbox"/> Chinese            | <input type="checkbox"/> Indian | <input type="checkbox"/> Other (please specify below) |

Specify 'other' e.g. Dutch, Japanese, Tokelauan

## 21. Citizenship or residency of parent 1

Refer to the guide notes on page 2 for further information.

Is the parent a New Zealand citizen?

- Yes ▶ Fill out section 21a  
 No ▶ Fill out section 21b

### 21a. Parent 1 is a New Zealand citizen

Please indicate how the parent is a New Zealand citizen:

- Born in New Zealand  
 New Zealand citizen by descent or grant  
 Born in Niue ▶ Enter your New Zealand passport or citizenship number below  
 Born in the Cook Islands ▶ Enter your New Zealand passport or citizenship number below  
 Born in Tokelau ▶ Enter your New Zealand passport or citizenship number below

New Zealand passport number

### 21b. Parent 1 is not a New Zealand citizen

Please indicate how the parent is entitled to reside in New Zealand:

- New Zealand permanent resident (includes resident visa or permit)  
 Resident of the Cook Islands, Niue, or Tokelau ▶ Enter the passport or travel document number you entered New Zealand on below  
 Australian citizen or permanent resident of Australia ▶ Enter the passport or travel document number you entered New Zealand on below  
 None of the above apply

Passport or travel document number



## 22. Contact details of parent 1

We will use these contact details if we have queries with this form.

Please include phone number area code or suffix, but don't use brackets or spaces.

Daytime contact phone number

Alternative contact number

Email address

## Matua

### Parent 2

This section is where you give the details of the child's other parent (if known).

If you don't know who the other parent is you must still register the child.

#### 23. Is the other parent known?

Yes ▶ Enter other parent's details

No ▶ Go to section 38

#### 24. Is the child born as a result of an assisted human reproduction procedure? (tick one)

E.g. using IVF or a sperm donor

Yes ▶ Read the information below

No ▶ Go to section 25

If a child was born as a result of an assisted human reproduction procedure (such as artificial insemination), the details in sections 25 to 37 should be completed as follows:

- a. if the parent who gave birth married, or entered into a civil union or de facto relationship with, a man who consented to the parent who gave birth undergoing the procedure, that man's details should be entered. The donor is generally not the father or other parent.
- b. if the parent who gave birth married or entered into a civil union or de facto relationship with a woman who consented to the parent who gave birth undergoing the procedure, tick the following box, enter the details of the partner, and complete the details in the rest of the form wherever details of "Parent 2" are indicated.

#### 25. Select parent title

Mother

Father

Parent

#### 26. All first names parent 2 is currently known by

Enter all the parent's current first and middle names. If the names were different at birth, you can enter them at section 28.

Current first name(s)

#### 27. Surname parent 2 is currently known by

Enter all current surnames or family names. If the names were different at birth, you can enter them at section 29.

Current surname or family name

### 28. All first names of parent 2 at birth

You only need to complete this section if the parent's first names at birth are different to their current names (as above). If the parent was adopted, enter the names given after adoption.

First names at birth

### 29. Surname of parent 2 at birth

You only need to complete this section if the parent's surname at birth is different to their current name. If the parent was adopted, enter the surname given after adoption.

Surname or family name at birth

### 30. Occupation

Usual occupation, profession or job of parent 2.

Enter the occupation or job title e.g. 'engineer'. You don't need to include the name of the employer. If the parent isn't currently employed, you can enter something like 'father' or 'unemployed'.

Occupation

### 31. Date of birth of parent 2

Date (dd/mm/yyyy)

### 32. Place of birth of parent 2

Town or city

Country (if born outside New Zealand)

### 33. Home address of parent 2

Street number and name

Suburb

Town or city

Postcode

Country (if not NZ)

**34. Is parent 2 the descendant of a New Zealand Māori?** (tick one)

This information will not be printed on the birth certificate.

- Yes
- No
- Not sure

**35. What ethnic group or groups does parent 2 belong to?**

Tick as many boxes as you wish to describe the ethnic group(s) you belong to.

- |                                             |                                 |                                                       |
|---------------------------------------------|---------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> NZ European        | <input type="checkbox"/> Māori  | <input type="checkbox"/> Samoan                       |
| <input type="checkbox"/> Cook Islands Māori | <input type="checkbox"/> Tongan | <input type="checkbox"/> Niuean                       |
| <input type="checkbox"/> Chinese            | <input type="checkbox"/> Indian | <input type="checkbox"/> Other (please specify below) |

Specify 'other' e.g Dutch, Japanese, Tokelauan

**36. Citizenship or residency of parent 2**

Is parent 2 a New Zealand citizen?

- Yes ▶ Fill out section 36a
- No ▶ Fill out section 36b

**36a. Parent 2 is a New Zealand citizen**

Indicate how parent 2 is a New Zealand citizen:

- Born in New Zealand
- New Zealand citizen by descent or grant
- Born in Niue ▶ Enter your New Zealand passport or citizenship number below
- Born in the Cook Islands ▶ Enter your New Zealand passport or citizenship number below
- Born in Tokelau ▶ Enter your New Zealand passport or citizenship number below

New Zealand passport number

**36b. Parent 2 is not a New Zealand citizen**

Indicate how parent 2 is entitled to reside in New Zealand:

- New Zealand permanent resident (includes resident visa or permit)
- Resident of the Cook Islands, Niue, or Tokelau ▶ Enter the passport or travel document number you entered New Zealand on below
- Australian citizen or permanent resident of Australia ▶ Enter the passport or travel document number you entered New Zealand on below
- None of the above apply

Passport or travel document number



### 37. Contact details of parent 2

We will use these contact details if we have queries with this form.

Include phone number area code or suffix.

Daytime contact phone number

Alternative contact number

Email address

### Hononga mātua Parents' relationship

This section is where you give information on the relationship of the parents, including other children from the same relationship.

### 38. Are there other children born from the same parent relationship? (tick one)

This means previous children born to the same parents.

- Yes   ► Fill out this section
- No   ► Go to section 39

Complete the following table giving the sex and date of birth for each child. Do not include the child you are registering now.

Child	Sex	Is this child alive, were they stillborn, or have they since died?	Date of birth (dd/mm/yyyy)
	Male (M), female (F), non-binary (N), or indeterminate (I)		
Child 1	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> N <input type="checkbox"/> I	<input type="checkbox"/> Alive <input type="checkbox"/> Stillborn <input type="checkbox"/> Has since died	
Child 2	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> N <input type="checkbox"/> I	<input type="checkbox"/> Alive <input type="checkbox"/> Stillborn <input type="checkbox"/> Has since died	
Child 3	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> N <input type="checkbox"/> I	<input type="checkbox"/> Alive <input type="checkbox"/> Stillborn <input type="checkbox"/> Has since died	
Child 4	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> N <input type="checkbox"/> I	<input type="checkbox"/> Alive <input type="checkbox"/> Stillborn <input type="checkbox"/> Has since died	
Child 5	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> N <input type="checkbox"/> I	<input type="checkbox"/> Alive <input type="checkbox"/> Stillborn <input type="checkbox"/> Has since died	
Child 6	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> N <input type="checkbox"/> I	<input type="checkbox"/> Alive <input type="checkbox"/> Stillborn <input type="checkbox"/> Has since died	
Child 7	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> N <input type="checkbox"/> I	<input type="checkbox"/> Alive <input type="checkbox"/> Stillborn <input type="checkbox"/> Has since died	
Child 8	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> N <input type="checkbox"/> I	<input type="checkbox"/> Alive <input type="checkbox"/> Stillborn <input type="checkbox"/> Has since died	
Child 9	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> N <input type="checkbox"/> I	<input type="checkbox"/> Alive <input type="checkbox"/> Stillborn <input type="checkbox"/> Has since died	

### 39. What was the parents' relationship with each other at the time of the child's birth?

Tick the option that applies:

- Not married or in a civil union or de facto relationship
- In a de facto relationship
- Married ▶ Enter date and place of ceremony below
- In a civil union ▶ Enter date and place of ceremony below

Date of ceremony (dd/mm/yyyy)

Place of ceremony (city/town and country)

Not every relationship where two people live together (and aren't married, or in a civil union) is a de facto relationship under the law.

Being considered to be in a de facto relationship depends on a number of things, including:

- the couple's circumstances, including their ages
- the length of their relationship
- how committed the couple are to a sharing a life together, and
- how public they make their relationship to friends and family.

It's important that you know whether or not you are in a de facto relationship before you select the de facto relationship option. If you're unsure you should get advice from a lawyer.

### Services for you and your baby

If you currently receive Working for Families from Inland Revenue or you are an existing Ministry of Social Development (MSD) client, you can use this section to share your child's birth with government agencies so you can get payments and services for you and your baby.

If you currently receive Working for Families payments from Inland Revenue, you can use this section to notify Inland Revenue (IR) of the birth of your baby, so they can update your payments (including Best Start).

If you are an existing MSD client, you can use this section to notify MSD of the birth of your baby, so they can determine how your new baby might change your benefits and services (including Best Start payments).

If neither of these situations apply, you may still be eligible for Working for Families and Best Start payments, but you will need to apply with Inland Revenue directly. You can find information at: [ird.govt.nz/working-for-families](http://ird.govt.nz/working-for-families)

**40. Do you want to notify IR or MSD of your child's birth?** (tick one)

- Yes ► Fill out the below section  
 No ► Go to section 50

**41. Who is the child's principal caregiver? (required)**

Working for Families payments are made to the principal caregiver of the child you are registering.

**What is a principal caregiver?**

A principal caregiver must be at least 16 years old and is the person responsible for the day-to-day care of the child on a permanent basis. Someone caring for a child on a temporary basis, such as in a childcare centre, is not a principal caregiver.

- Parent 1 ► Go to section 41a  
 Parent 2 ► Go to section 41a  
 Other ► Fill in section 41b, then go to section 50  
 Unknown ► Go to section 50

**41a. Parent's IRD number**

IRD number

**41b. Other principal caregiver's details** (Inland Revenue will use these to contact the principal caregiver)

First and middle names

Surname or family name

Daytime phone number

**42. Does the principal caregiver receive a benefit from the Ministry of Social Development (MSD)?** (tick one)

- Yes ► Go to section 50  
 No

**43. Does the principal caregiver currently receive Working for Families payments from Inland Revenue?** (tick one)

- Yes ► An IRD number will be issued to this child, go to section 54  
 No

Working for Families payments (which include the Best Start payment) can only be made to New Zealand tax residents.

You are a tax resident in New Zealand if you:

- are in New Zealand for more than 183 days in any 12-month period and haven't become a non-resident, or
- have a 'permanent place of abode' in New Zealand, or
- are away from New Zealand in the service of the New Zealand government.

**44. Will the child be a resident and living in New Zealand when the principal caregiver is receiving Working for Families payments?** (tick one)

- Yes ► Go to section 47  
 No

**45. Has the principal caregiver lived in New Zealand continuously for at least 12 months at any time?** (tick one)

- Yes  
 No ► Go to section 50

**46. Will the principal caregiver be a tax resident when receiving Working for Families payments?** (tick one)

- Yes  
 No ► Go to section 50

**47. Does this child live with someone else for more than 2 days a week (shared care)?**

Shared care is when you share the care of a child with another person who lives in a different household. In a shared care situation there may be more than one principal caregiver eligible for Best Start payments.

For more information about shared care, go to [ird.govt.nz/working-for-families/shared-care](http://ird.govt.nz/working-for-families/shared-care).

Tick answer that applies:

- Yes ► Provide other carer's contact details below for IRD  
 No

Other carer's first and middle names

Other carer's surname or family name

Other carer's daytime phone number

**48. Does the principal caregiver have a spouse or partner living with them?** (tick one)

- Yes ► Provide spouse or partner's contact details below for IRD  
 No

Spouse's first and middle names

Spouse's surname or family name

Spouse's IRD number

**49. Is the principal caregiver taking Paid Parental Leave (PPL) for this child?** (tick one)

You can still receive other types of Working for Families payments while on Paid Parental Leave.

- Yes  
 No

## Application for your child's IRD number

If you apply for your child's IRD number, Births, Deaths and Marriages will provide birth registration information to Inland Revenue. They will create your child's IRD number and help protect it from misuse.

If you have any questions about requesting an IRD number:

- go to [ird.govt.nz/about-this-site/privacy/privacy-policy.html](http://ird.govt.nz/about-this-site/privacy/privacy-policy.html) for more on how information is used and protected
- go to [ird.govt.nz/how-to/irdnumbers/individuals/](http://ird.govt.nz/how-to/irdnumbers/individuals/) for more information about applying for an IRD number, or
- phone Inland Revenue on 0800 775 247 and use keyword "newborn IRD number".

The easiest way for you to get an IRD number for your child is by using this birth registration form. It is free to apply for an IRD number and it saves you having to get another set of forms to apply for it later. To apply for your child's IRD number using this form, one of the parents needs to:

- be a New Zealand or Australian citizen
- have New Zealand or Australian permanent residency, or
- be a resident of the Cook Islands, Tokelau, or Niue.

You will need an IRD number for your child if you want to include this child in current Working for Family payments (which includes Best Start payments) or you are opening a KiwiSaver account or bank account in your child's name.

If you apply for an IRD number for your child, you should receive it 25 working days after submitting a correct and complete birth registration form. The IRD number will arrive separately to your child's birth certificate, if you have requested one.

### 50. Do you want to apply for an IRD number for this child? (tick one)

- Yes   ► Fill in the rest of this section  
 No   ► Go to section 54

### 51. Please choose an address Inland Revenue should post your child's IRD number to: (tick one)

- Address of parent 1 from section 18  
 Address of parent 2 from section 33  
 Birth certificate address from section 59 (if you order one)

### 52. Do you also wish to receive your child's IRD number by email? (tick one)

By selecting 'Yes' you agree to receive your child's IRD number by email. Inland Revenue will take all reasonable steps to reduce any risk of unauthorised access or release of confidential information. If you don't provide consent, your child's IRD number will be mailed to the postal address you have provided.

- Yes  
 No

### 53. Your IRD number

Provide your IRD number if you already receive Working for Families payments from Inland Revenue. Inland Revenue will include your child's IRD number in your Working for Families record.

Your IRD number

### Notify the Ministry of Social Development (MSD) of the birth

If you are an existing Ministry of Social Development (MSD) client you should notify MSD to determine how having your new baby changes your benefits and services. You can choose to have Births, Deaths and Marriages notify MSD when the birth is registered.

MSD will then contact you as quickly as possible to discuss how your benefits and services will change. This means you do not need to provide a birth certificate to MSD and may not need to visit an MSD office.

For more information on what MSD does with your personal information, go to:

[workandincome.govt.nz/about-this-site/privacy-disclaimer-and-copyright-information.html](http://workandincome.govt.nz/about-this-site/privacy-disclaimer-and-copyright-information.html)

### 54. Do you give permission for Births, Deaths and Marriages to notify the Ministry of Social Development of the birth of your child? (tick one)

- I am not an existing MSD client ► Go to the 'Signatures' section on page 21
- No, I do not give permission
- Yes, I do give permission ► Provide the MSD client number of one or both parents below

MSD client number of parent 1

MSD client number of parent 2

#### Disclaimer

The Ministry of Social Development (MSD) will use the birth of child information that you agreed to provide to MSD to determine eligibility to payments and or services. MSD may need to contact you and/or ask for further verification to help them determine this. The Ministry of Social Development includes Work and Income, MSD Housing Assessment, Senior Services, StudyLink and other service lines. The legislation administered by the Ministry of Social Development allows MSD to check the information that you provide.

This may happen when you apply for assistance and at any time after that.

## Signatures

Both parents must sign the form unless one of 4 situations listed below apply.

1. One parent is:
  - Dead
  - Unknown
  - Missing
  - Of unsound mind, or
  - Unable to act because of a medical condition.
2. Requiring the other parent to sign the form would cause unwarranted distress to either of the parents.
3. The other parent is overseas and it is not possible to obtain their signature within a reasonable period of time. Please note: this exception only applies to overseas where there is no delivery address or contact details.
4. The child is born as a result of a woman acting alone in an assisted human reproduction procedure and the donor of the ovum, embryo, or semen (as the case may be) for the pregnancy does not become the partner of the woman after the time of conception but before the birth is notified for registration. The donor is generally not the father or other parent. If you are not sure what details to enter contact us (contact details on page 1).

### When only one parent signs

If any of the above circumstances apply, the details of both parents must be entered on the form. Exceptions apply when:

- the other parent is unknown, or
- the child was born as a result of the parent who gave birth acting alone in an assisted human reproduction procedure.

If one parent has not signed and their details are entered on this form, if able, you should provide evidence that the other person named is the biological mother/father. That evidence may be a Paternity Order, a Court Declaration, DNA Test Results or statutory declarations from family members.



### 55. Sign and date

*I declare that the information entered on this form is true and correct:*

Signature of parent 1

Date signed

*I declare that the information entered on this form is true and correct:*

Signature of parent 2

Date signed

**56. If only one parent has signed, indicate why:**

- One parent is deceased. If they died in New Zealand provide the date of death in the 'Other information' section below. If they died outside New Zealand, attach a copy of the death certificate (with an English translation where necessary) to this form.
- One parent is missing. State in the 'Other information' section below what steps you have taken to contact the other parent. Include whether or not you have contacted the other parents' friends and family or used social media to locate and contact the other parent.
- One parent is unsound of mind. Provide evidence from a registered medical doctor and attach it to this form.
- One parent is unable to sign the form because of a medical condition. Provide evidence from a registered medical doctor and attach it to this form.
- Requiring the other parent to sign the form would cause unwarranted distress to either of the parents. State the nature of the parental circumstances in the 'Other information' section below.
- The other parent is overseas and it is not possible to obtain their signature within a reasonable period of time. This exception only applies to overseas where there is no delivery address or contact details. Please state the circumstances in the 'Other information' section below.
- The child is born as a result of a woman acting alone in an assisted human reproduction procedure and the donor of the ovum, embryo, or semen (as the case may be) for the pregnancy does not become the partner of the woman after the time of conception but before the birth is notified for registration. Provide evidence from a registered medical doctor or from a fertility clinic and attach it to this form.

**57. Other information you want to advise us**

Continue on a separate sheet, if necessary.

If your child only has one name for religious, philosophical or cultural beliefs and traditions, provide further information about this here.

If you do not want to order a birth certificate for your child, this form is complete.

If you wish to order a birth certificate for your child, complete sections 58–60.

## Birth certificate






Ordering a birth certificate is optional.

You do not need to purchase a birth certificate if you only require a birth certificate to verify the birth with MSD.

### 58. Type of birth certificate

There are several types and packages of birth certificates that you can select from.

Enter quantity:

<input type="text"/>	Standard certificate	The certificate will be sent folded with the delivery address printed on the back		\$33
<input type="text"/>	Forest style decorative certificate			\$35
<input type="text"/>	Beach style decorative certificate			\$35
<input type="text"/>	Two certificate package: beach style decorative and standard			\$55
<input type="text"/>	Two certificate package: forest style decorative and standard			\$55

## 59. Birth certificate delivery

### 59a. Select a delivery method:

Courier costs are subject to change due to inflationary and industry cost pressures. These costs also include a low-value goods levy (where applicable).

- |                          |                                                                                    |                                                          |
|--------------------------|------------------------------------------------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> | I want the certificate(s) sent by standard post                                    | \$0.00                                                   |
| <input type="checkbox"/> | I want the certificate(s) or copy of the record couriered to a New Zealand address | \$5.30                                                   |
| <input type="checkbox"/> | I want the certificate(s) or copy of the record couriered to an overseas address   | \$22.00 to \$64.00                                       |
|                          | Australia: \$22.00                                                                 | Bulgaria, Bosnia-Herzegovina, Cyprus, \$58.00            |
|                          | Asia, Pacific: \$31.00                                                             | Croatia, Greece, Libya, Macedonia, Malta, \$64.00        |
|                          | United Kingdom: \$45.00                                                            | Pakistan, Switzerland, Serbia, Ukraine                   |
|                          | USA: \$43.00                                                                       | Russia, Iran, Belarus, (delivery via MFAT post): \$64.00 |
|                          | Europe (excluding countries listed): \$46.00                                       | Rest of world: \$53.00                                   |
| <input type="checkbox"/> | I am ordering a copy of the record and want it emailed                             | \$0.00                                                   |
| <input type="checkbox"/> | I am ordering a copy of the record and want it sent by standard post               | \$0.00                                                   |

### 59b. Enter delivery details:

This is the address that the completed certificate will be sent to.

Contact us if you are unsure whether we can deliver to your country. Contact information is on page 1.

## 60. Payment

Do not post cash or card. Do not email credit card details.

Charge my credit card (Visa, MasterCard, American Express, Prezzy Card):

**Card number**

**Card expiry date**

 / 

**Name on card**

**Cardholder signature**