The following is required within your four support letters for application as an independent celebrant. If any of the following are missing, your application may be delayed while you have the letters corrected. It is recommended that you use the checklist to ensure your support letters meet the requirements for application.

- My full name is stated within the letter
- My relationship with the referee is clearly stated
- The referee explicitly supports my appointment as an independent marriage and/or civil union celebrant
- The referee has clearly explained why they believe I should be appointed as a celebrant
- The referee has described any skills/experience I may have that is relevant to the role and how this would benefit the community. The specific community has been identified (if applicable)
- The referee has signed and dated the letter
- The referee has provided their full name and contact information

Notes:
* Family members cannot write a letter of support
* The letter of support must be in the referees own words
* The letter must be physically signed by the referee. A typed name is not acceptable
* The letter must be compelling, but should not be a character reference