



He tono mō tētahi Tiwhikete Whānautanga o Aotearoa, Tānga rānei

Request for New Zealand Birth Certificate or Copy of Record

To order certificates online
visit www.govt.nz/bdm

If you are ordering a certificate for your new baby you must register their birth first. Register
your child and order a certificate at the same time at <https://smartstart.services.govt.nz>

If you intend to use the certificate overseas refer to www.govt.nz/authentications

SECTION 1: Certificate details

SECTION 2: Delivery address and contact details

SECTION 5: Proof of identity

We check your details in this form against another identity record

Choose one of the following to confirm your identity

- I was born in New Zealand
- I am ordering my child's birth certificate
- I am ordering my own birth certificate
- I was married or entered into a civil union in New Zealand

Date of marriage or civil union

Town or city of marriage or civil union

- My child was born in New Zealand

Child's date of birth

Child's full name

- OR include a photocopy of one of the following identity documents:

- Passport (NZ or overseas)
- Driver Licence (NZ or overseas)
- 18+ Card (issued by Hospitality NZ)
- NZ Firearms or Dealer's Licence
- Salvation Army identity certification
- NZ Refugee Travel Document
- NZ Emergency Travel Document
- NZ Certificate of Identity (Issued by Immigration NZ)
- NZ Certificate of Identity (Issued under the Passport Act 1992)
- Steps to Freedom document (issued by Department of Corrections)

Do not send the original

SECTION 6: Declaration Copy from Section 1

My first and middle names

My surname

My first and middle names at birth (if different)

My surname at birth (if different)

My date of birth

My town or city of birth, and country if not NZ

- I am ordering on behalf of a company, and have included a signed request on company letterhead

I declare that the information above is true and correct. I understand that any person who makes a false statement will be liable on conviction to a fine or imprisonment, or both. I understand the information on this form is collected under the Births, Deaths, Marriages, and Relationships Registration Act 1995. As part of processing my request, I understand that my identification details will be checked against other records held by the Department of Internal Affairs or other government agencies, as authorised by law. I understand that my name will be recorded on the access register for any non-historical certificates that I order.

My signature

Date signed

Submit your form and payment

By mail

Certificate Team
 Births, Deaths and Marriages
 PO Box 10526
 Wellington 6143
 New Zealand

In person

Visit www.govt.nz/bdmoffices for the location of offices in Auckland, Manukau, Wellington, Christchurch, Sydney and London