

# He pānuitanga mārena

## Notice of intended marriage



BDM60

You can apply for a marriage licence online at [marriages.services.govt.nz](https://marriages.services.govt.nz) or by filling out this paper form. You need to use this paper form if you are 16 or 17.

### Hei mua i te tononga

#### Before you apply

##### Most people can apply online

If you are applying more than 3 working days before you intend to get married you can give notice online at [marriages.services.govt.nz](https://marriages.services.govt.nz).

The licence can be emailed to you or your celebrant. If you are having a registry ceremony, it will be sent to your celebrant.

##### If you are applying less than 3 working days before you get married

If you are applying less than 3 working days before you get married, phone +64 9 339 0852 or freephone 0800 22 52 52 (NZ only).

##### What you need to know

- You need to apply for your licence more than 3 working days before you get married. It expires after 3 months.
- Only one of you needs to complete the application, but you need information about both of you.
- One of you must sign the application personally before a Registrar of Marriages and make the required statutory declaration.
- You may be required to provide evidence of the dissolution of the most recent marriage or civil union of each of the parties, if any.
- It costs \$150 for a marriage licence or \$240 for a registry marriage.
- If you're using your own celebrant, they have separate fees.

##### Contact details

Website: [govt.nz/bdm/contactus](https://govt.nz/bdm/contactus)

Email: [bdm.nz@dia.govt.nz](mailto:bdm.nz@dia.govt.nz)

Only use email for queries about the form. To return the form, follow the postage instructions on page 10. Do not email the completed form to us.

Notice number: \_\_\_\_\_


# He pānuitanga mārena

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How to answer:

- You can complete this form by hand or on-screen using Adobe Reader.
- You can use the Tab key to move to the next fillable form field in Adobe Reader.
- You must still print off the application and sign the statutory declaration on page 7 in front of a Registrar of Marriages
- When you see this icon  it means you need to take extra care with your answers.
- You must complete all applicable fields

### Notice details

#### 1. Date or approximate date of marriage

This must be within the next 3 months.

Date (dd/mm/yyyy)

#### 2. Celebrant details

Full name of marriage celebrant

Denomination or organisation of celebrant (if applicable)

#### 3. Place of marriage

Full address of place you will get married

Alternative address for marriage e.g. wet weather alternative (if applicable)

## Party 1 to marriage

### 4. Preferred title for Copy of Particulars and marriage certificate

- Bride
- Bridegroom
- Partner

### 5. Name

Current first and middle names

Current surname

First and middle names at birth (if different)

Surname at birth (if different)

### 6. Sex

Sex (male, female, or non-binary)

### 7. Date and place of birth

Date of birth (dd/mm/yyyy)

Place of birth (town/city and country)

If you are aged 16 or 17 you must attach an order from the Family Court, giving you consent to marry.

### 8. Occupation

Occupation (for example, 'Engineer' or 'Home-maker')

### 9. Residential address

Street number and name

Suburb

Town or city

Country

Postcode

Daytime phone number

Email address

## 10. What was your last relationship?

- Never married or in a civil union
- Marriage
- Civil union

### 10a. If previously married or in a civil union, how did the relationship end?

- By dissolution/divorce
- Death of a spouse/partner

Date the relationship legally ended

If you were divorced in New Zealand and don't know the date, call the Ministry of Justice on 0800 268 787.

## 11. Parent's details

### 11a. Parent 1

- Mother
- Father

First and middle names

Surname

Surname at birth (if different)

### 11b. Parent 2

- Mother
- Father
- Parent

First and middle names

Surname

Surname at birth (if different)

## Party 2 to marriage

### 12. Preferred title for Copy of Particulars and marriage certificate

- Bride
- Bridegroom
- Partner

### 13. Name

Current first and middle names

Current surname

First and middle names at birth (if different)

Surname at birth (if different)

### 14. Sex

Sex (male, female or non-binary)

### 15. Date and place of birth

Date of birth (dd/mm/yyyy)

Place of birth (town/city and country)

If you are aged 16 or 17, attach a consent from a Family Court Judge.

### 16. Occupation

Occupation (for example, 'Engineer' or 'Home-maker')

### 17. Residential address

Street number and name

Suburb

Town or city

Country

Postcode

Daytime phone number

Email address

### 18. What was your last relationship?

- Never married or in a civil union
- Marriage
- Civil union

Enter details of last relationship on next page (if applicable)

**18a. If previously married or in a civil union, how did the relationship end?**

- By dissolution/divorce
- Death of a spouse/partner

Date the relationship legally ended

If you were divorced in New Zealand and don't know the date, call the Ministry of Justice on 0800 268 787.

**19. Parent's details**

**19a. Parent 1**

- Mother
- Father

First and middle names

Surname

Surname at birth (if different)

**19b. Parent 2**

- Mother
- Father
- Parent

First and middle names

Surname

Surname at birth (if different)

**After marriage**

**20. Where will you and your partner live once you are married?**

If you are on the New Zealand Electoral roll, the Electoral Commission will contact you for details of any changes (e.g. your surname) after your marriage. This helps to keep the Electoral roll up to date.

Street number and name

Suburb

Town or city

Country

Postcode

## Statutory declaration

Complete in front of Registrar of Marriages.



### 21. I solemnly and sincerely declare:

(1) that the information provided in this notice is true; and

(2) that I believe that the marriage is not prohibited by section 15 of the Marriage Act 1955; and

(3) that, \_\_\_\_\_

being under the age of 18 years, the consent required by law to intended marriage have been given; and

(4) that there is no lawful impediment to the intended marriage.

And I make this solemn declaration conscientiously believing the same to be true by virtue of the Oaths and Declarations Act 1957.

Section 15 of the Marriage Act 1955 referred to in the statutory declaration and the schedule of Forbidden Marriages are printed on the back of this form.

### 21a. Date and place of declaration

To be filled out by Registrar to take statutory declaration:

Declared at (Town or city)

this day of (dd/mm/yyyy)

### 21b. Name and signature of party giving notice

Party giving notice to fill out and sign.

Signature of party giving notice

Full name of party giving notice

### 21c. Registrar's name and signature

Registrar to fill out and sign.

Signature of Registrar of Marriages

Full name of Registrar of Marriages

## Notice fee and delivery

### 22. The type of ceremony you are having is a (tick one):

- Personalised ceremony. Go to section 23.
- Registry ceremony. Go to section 24.

### 23. Personalised ceremony fees

The fee for marriage licence for a personalised ceremony is **\$150**.

Your celebrant may charge an additional fee. Births, Deaths and Marriages does not set the cost of the celebrant's fee.

Indicate whether you would like to have your marriage licence couriered or emailed to you (tick one):

- I would like to have my licence couriered to an address within New Zealand for **\$5**.  
Enter your address in section 23a.
- I would like my licence to be emailed to be emailed to me for **free**.  
Enter your email address in section 23b.

#### 23a. Delivery address for marriage licence

Delivery name

Street number and name

Suburb

Town or city

Postcode

#### 23b. Email address for marriage licence

Email address

### 24. Registry ceremony fees

The fee for marriage licence for a registry ceremony is **\$150**.

You will need to pay an additional **\$90** directly to your celebrant.

If you are having a registry ceremony your licence will be sent directly to your celebrant.



## 25. Marriage certificate (optional)

Your marriage certificate will be sent to you after your ceremony and once the marriage has been registered.

Enter quantity:

Marriage certificate \$33

Select a delivery method:

I want the certificate(s) sent by standard post \$0

I want the certificate(s) couriered to a New Zealand address \$5

I want the certificate(s) couriered to an overseas address \$15 - \$30

Australia, Asia, Pacific: \$15

USA: \$20

Europe (unless listed here): \$25

Rest of world: \$30

Includes: Azerbaijan, Armenia, Bulgaria, Bosnia and Herzegovina, Cyprus, Croatia, Greece, Georgia, Macedonia, Malta, Moldova

Contact us if you are unsure whether we can deliver to your country. Contact information is on page 1.

### Delivery address:

Delivery name

Street number and name

Suburb

Town or city

Country

Postcode

Complete the payment section on the last page of the form.

## 26. Payment

Do not post cash or card. Do not email credit card details.

Charge my credit or debit card (Visa, MasterCard, American Express, Prezzy Card):

Card number

Card expiry date

 / 

Name on card

Cardholder signature

## Next Steps

Print and sign the form.

Post the form, appropriate fee(s), and documents to us.

### Postal address

BDM Licence Application

Births, Deaths and Marriages

Department of Internal Affairs

PO Box 10-526

Wellington 6140

New Zealand

### Privacy statement

The information sought on this form is collected under the Marriage Act 1955 and is required for a Marriage Registrar to process the marriage licence application. Failure to complete the form could result in the application being declined. A person who makes, or causes to be made, a false declaration on this form will be liable on conviction to a fine or term of imprisonment, or both. If the marriage takes place, the information contained in this form will be transferred to the marriage registration form (the BDM45s) and form the basis of the registration of the marriage in accordance with the Births, Deaths, Marriages, and Relationships Registration Act 2021 (the "BDMRR Act"). If this information is so registered, it will be held on a public register, and may generally be accessed by any person on application (e.g. as a certificate or printout). Births, Deaths, and Marriages may also release it to certain government agencies, as authorised by law. The Privacy Act 2020 provides rights of access to, and correction of, personal information collected on this form. However, the BDMRR Act governs access to registered marriage information. Information about your rights to access and, where appropriate, correct the information, is available by contacting Births, Deaths and Marriages.

### Fees statement

All fees are correct as at the form version date. All fees are in New Zealand dollars.

## Locations to sign this form within New Zealand:

### **DIA Auckland Office**

12- 14 Nicholls Lane  
Auckland

### **Rotorua District Court**

1162 Tutanekai Street  
Rotorua

### **Tauranga District Court**

26 McLean Street  
Tauranga

### **Whakatane District Court**

7 Pyne Street  
Whakatane

### **Gisborne District Court**

1 Customhouse Street  
Gisborne

### **Hastings District Court**

106 Eastbourne Street W  
Hastings

### **Napier District Court**

251 Hastings Street  
Napier

### **Wairoa District Court**

106-108 Queen Street  
Wairoa

### **Dannevirke District Court**

5-7 Gordon Street  
Dannevirke

### **Levin District Court**

9 Bristol Street  
Levin

### **Ohakune (Ruapehu District Council)**

59 Huia Street  
Taumarunui

### **Palmerston North District Court**

486 Main Street East  
Palmerston North

### **Taihape District Court**

10 Tui Street  
Taihape

### **Taumarunui District Court**

Miriama Street  
Taumarunui

### **Whanganui District Court**

Market Place  
Whanganui

### **Kaikohe District Court**

Station Road  
Kaikohe

### **Kaitaia District Court**

13 Redan Road  
Kaitaia

### **Whangarei District Court**

105-109 Bank Street  
Whangarei

### **Hawera District Court**

64-68 Princes Street  
Hawera

### **New Plymouth District Court**

Robe Street  
New Plymouth

### **Hamilton District Court**

116 Anglesea Street  
Hamilton

### **Huntly District Court**

4-6 Glasgow Street  
Huntly

### **Matamata**

Matamata-Piako District Council  
Corner Tainui and Tui Street

### **Morrinsville District Court**

31 Moorehouse Street  
Morrinsville

### **Taupo District Court**

Story Place  
Taupo

### **Te Aroha**

Matamata-Piako District Council  
4-6 Glasgow Street

### **Thames District Court**

505 Queen Street  
Thames

### **Tokoroa District Court**

Bridge Street  
Tokoroa

### **Carterton District Council**

50 Holloway Street  
Carterton

### **Masterton District Court**

Corner Dixon Street and Park Ave  
Masterton

### **Ashburton District Court**

Corner of Baring Square West and  
Cameron Street, Ashburton

### **DIA Christchurch Office**

Level 1, 120 Hereford Street  
Christchurch

### **Timaru District Court**

12-14 North Street  
Timaru

### **Blenheim District Court**

58 Alfred Street  
Blenheim

### **Nelson District Court**

200 Bridge Street  
Nelson

### **Motueka**

Arthur Woodcock Accountants  
121 King Edward Street

### **Alexandra District Court**

4-6 Kelman Street  
Alexandra

### **Dunedin District Court**

1 Dunbar Street  
Dunedin

### **Queenstown District Court**

36 Stanley Street  
Queenstown

### **Gore District Court**

6 Hokonui Drive  
Gore

### **Invercargill District Court**

33 Don Street  
Invercargill

### **Greymouth District Court**

60 Guinness Street  
Greymouth

### **Westport District Court**

11 Wakefield Street  
Westport

### **Chatham Islands Police Station**

Waitangi-Tuku Road  
Chatham Islands

### **DIA Wellington Office**

Level 2, 7 Waterloo Quay  
Wellington

## Information about your intended marriage

### What are the legal requirements for all marriage ceremonies?

The legal requirements are:

- The marriage must be performed by a marriage celebrant at the place(s) specified on the marriage licence.
- The marriage must be performed in the presence of at least two witnesses.
- During the ceremony, and before at least two witnesses, each party must say the words to each other “*I [name] take you [partner’s name], to be my legal wife/husband/partner*” or words to similar effect. The couple should say the words to each other rather than answering a question the marriage celebrant asks. However, the marriage is still valid if the couple were asked a question.
- Both parties and witnesses must sign the registration forms (Copy of Particulars of Marriage).

Both parties must sign the registration forms using their pre-married signatures according to their names on the marriage licence. For example, if one party intends to assume the other party’s surname on marriage, they must sign the registration forms using their usual signature.

Children may act as witnesses if they understand the importance of the part they take in the recording of the marriage and can demonstrate that understanding in court if later required to do so.

### Registry style ceremonies

Be aware if you are considering having a registry ceremony that they are standardised to meet the legislative requirements of getting married. This includes standard marriage vows. There are limitations on the time the ceremony takes (usually 20 minutes) and the space for guests. Other persons may not generally be involved in the ceremony.

### What must happen at a registry style marriage ceremony?

The marriage celebrant must officiate at the marriage ceremony. This includes:

- The formal identification of the parties named on the marriage licence (the celebrant must be satisfied that the persons about to be joined are in fact those named on the marriage licence).
- The exchange of the marriage vows.
- After both copies of the registration papers (Copy of Particulars of Marriage) have been signed and witnessed, the marriage celebrant must return the Registrar’s copy to the issuing Registry Office within 10 calendar days. The couple keep the other copy.
- The marriage celebrant must take all reasonable steps to ensure the marriage is registered with Births, Deaths and Marriages.

Persons other than the marriage celebrant may be involved in the ceremony by, for instance, reading a poem.

There should be no doubt in the eyes of the couple, witnesses and attendees that the marriage ceremony was performed by a marriage celebrant.

## Notes

You may be required to produce evidence of dissolution of any previous marriages and civil unions.

### Refunds

Refund of marriage licence fees will only be considered in exceptional circumstances. Requests for refunds along with supporting evidence should be sent to: Registrar-General, Births, Deaths and Marriages, PO Box 10-526, Wellington 6140.

### Bride/Bridegroom/Partner descriptions

Each party must choose one description of either bride, bridegroom or partner according to each party’s wishes.

## Parents

**Legal parents:** Parties must include the details of their legal parents. If including details about same-sex parents, those must be the details of the party's adoptive parents, or the person's mother and her female spouse or partner where the circumstance in paragraph B of the following section applies.

**Other parent:** If a child was born as a result of an assisted human reproduction procedure (such as artificial insemination):

- A. If the mother married, or entered into a civil union or de facto relationship with, a man who consented to the mother undergoing the procedure, that man's details should be entered as the Father.
- B. If the mother married, or entered into a civil union or de facto relationship with a woman who consented to the mother undergoing the procedure, the mother's partners details can be entered as either Mother or Other parent, as per her preference.

## Restrictions on marriage

You cannot legally marry if you're:

- already married or in a civil union, unless you're changing your relationship with the same person
- closely related by birth, marriage or adoption
- under 16.

See below the list of people you cannot marry.

## Section 15: Marriage of persons within prohibited degrees of relationship void

1. Subject to the provisions of this section, a marriage which is forbidden by the provisions of Schedule 2 shall be void.
2. Any persons who are not within the degrees of consanguinity but are within the degrees of affinity prohibited by the said Schedule 2 may apply to the High Court for its consent to their marriage, and the court, if it is satisfied that neither party to the intended marriage has by his or her conduct caused or contributed to the cause of the termination of any previous marriage of the other party, may make an order dispensing with the prohibition contained in Schedule 2 so far as it relates to the parties to the application and, if such an order is made, that prohibition shall cease to apply to the parties.
3. The Registrar of the court where any order under this section is made shall send a copy in duplicate of the order to the Registrar-General.
4. No marriage not forbidden by the provisions of Schedule 2 shall be void only on the ground of consanguinity or affinity.

## Schedule 2: Prohibited degrees of marriage

1. A person may not marry the person's-

- |                       |  |
|-----------------------|--|
| (a) grandparent:      | (h) grandparent's spouse or civil union partner:   |
| (b) parent:           | (i) parent's spouse or civil union partner:        |
| (c) child:            | (j) spouse's or civil union partner's parent:      |
| (d) grandchild:       | (k) spouse's or civil union partner's grandparent: |
| (e) sibling:          | (l) spouse's or civil union partner's child:       |
| (f) parent's sibling: | (m) child's spouse or civil union partner:         |
| (g) sibling's child:  | (n) grandchild's spouse or civil union partner:    |
|                       | (o) spouse's or civil union partner's grandchild.  |

2. The prohibited degrees of marriage apply whether the relationships described are by the whole blood or by the half blood.
3. In this schedule, spouse and civil union partner includes a former spouse or former civil union partner, whether alive or deceased, and whether the marriage or civil union was terminated by death, dissolution, or otherwise.